

**ELLINGTON CONDOMINIUM ASSOCIATION**  
**Filter Fee Policy**

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1. PURCHASE OF FILTERS

- a. A small supply of filters are available with the concierge
- b. Filters may be purchased for \$5.00/ea. Which will be paid at time of purchase in the form of a check made payable to Ellington Condominium Association.

2. FULL SERVICE OF HVAC UNIT

- a. Contact manger to have maintenance replace filter.
- b. Fee is \$30.00 for filter and service and must be paid in advance in the form of a check made payable to Ellington Condominium Association.